



Thomas Ford Memorial Library  
Board of Trustees Minutes  
June 25, 2024

Fahrenbach called the meeting to order at 7:02 p.m.

Present: Baker, Carroll, Fahrenbach, Foster, Fuelleman, Montgomery

Absent: Kartsounes

Also present: Bodewes, Lewandowski

**MOTION: Minutes of the May 28, 2024 meeting of the Board of Trustees**

Carroll moved to approve as presented the minutes of the May 28, 2024 meeting of the Board of Trustees; Montgomery seconded the motion. All ayes.

**Treasurer’s Report**

Carroll reviewed the May 2024 treasurer’s report and vendor list. Noted expenditures: SWAN quarterly payment, Graham Trust staff development (ALA), Debt Retirement Fund interest payment. All other income and expense is of the usual sort.

**May 2024 Treasurer’s Report**

Library Operating Fund #920	\$1,234,937.66
Graham Trust Fund #925	\$293,768.21
Building Maintenance Fund #930	\$173,835.58
Capital Fund #970	\$117,955.98
Timber Trails Fund #950	\$76,304.42
Debt Retirement Fund #940	\$178,541.97
May 2024 Vendor List	\$148,149.22

**MOTION: May 2024 Treasurer’s Report**

Fuelleman moved to approve the May 2024 treasurer’s report and vendor list; Baker seconded the motion.

**Roll Call:**

Baker AYE

Carroll AYE

Fahrenbach AYE

Foster AYE

Fuelleman AYE

Montgomery AYE

All approved.

**Librarian’s Report**

- **Audit.** The FY2023 annual audit is complete and the finalized copy will be presented by Sikich at the August Library Board. There were no unexpected obstacles during the audit process and the final financial analysis is a positive one.

- **Summer Reading.** All three summer reading programs are off to an amazing start. To date, 1,211 residents are signed up for the programs: 687 children, 356 teens, and 168 adults. The response to programming has been extremely strong and we are excited for the rest of the summer.
- **Gathering on the Green** was held on Friday, June 21 at the Tower Green. More than 300 people stopped by the Library tent, which was staffed by Bodewes, Liesel Metz and Uma Nori. Charming fuzzy-headed logo pens were a popular giveaway. This event is a great opportunity to engage with the community and market the Library in a meaningful, local way.
- **New Database Program.** Secretary of State and State Librarian Giannoulis, working closely with the State Library Advisory Committee, of which Bodewes is a member, announced that a large package of e-resources/databases will be available free of cost to all Illinois libraries by the end of the summer. The package, which includes research, genealogy, business, academic, cultural, consumer databases, will greatly expand e-resource access to every community statewide.
- **Statistics and Departmental Reports** were presented.

Visitors/Public Comment: None.

Communications: Note of appreciation from the Western Springs Garden Club for Youth Services Department support of Arbor Day activities; State of Illinois award letter for the annual per capita grant in the amount of \$20,239.07.

Committees:

**Building and Grounds**

Montgomery reported.

- A new elevator emergency phone was installed. The previous equipment had failed over the past year.
- Annual generator service was performed.

The Building and Grounds committee met immediately prior to this regular Board meeting for the purpose of discussing future building projects. Bodewes reviewed with the Board the exploratory steps associated with potential development of the detention pond area.

New Business

**Resolution for .02% Building Maintenance Levy**

Every year the Library must request the Village to levy a tax for the maintenance of this public building. The Library, through the Village, has levied this tax for many years.

**MOTION: Building Maintenance Levy**

Baker moved that a Building Maintenance tax in the amount of .02% of the value of all taxable property in the Village be levied for the purpose of maintenance, repairs, and alterations of the Library building and equipment for the fiscal year beginning January 1, 2025. Montgomery seconded the motion.

**Roll Call:**

Baker AYE

Carroll AYE

Fahrenbach AYE

Foster AYE

Fuelleman AYE

Montgomery AYE

All approved.

**Public Comment Policy Review**

Bodewes presented for review the Public Comment Policy (TFML Policy No. 23). No changes were recommended.

**MOTION:** Fuelleman moved to approve as presented the Public Comment Policy. Foster seconded the motion.

**Roll Call:**

Baker AYE

Carroll AYE

Fahrenbach AYE

Foster AYE

Fuelleman AYE

Montgomery AYE

All approved.

There being no other business, Baker moved to adjourn at 7:38 p.m.; Montgomery seconded the motion. All ayes.

**The next regular meeting of the Board of Trustees will be held on Tuesday, July 23, 2024.**

Respectfully submitted,

Kathleen Lewandowski  
Recording Secretary