



**Thomas Ford Memorial Library**  
Board of Trustees  
Minutes of the May 28, 2024

Fahrenbach called the meeting to order at 7:02 p.m.

Present: Baker, Carroll, Fahrenbach, Foster, Fuelleman, Kartsounes, Montgomery

Also present: Bodewes, Lewandowski

**MOTION: Minutes of the April 23, 2024 meeting of the Board of Trustees**

Montgomery moved to approve as presented the minutes of the April 23, 2024 meeting of the Board of Trustees; Fuelleman seconded the motion. All ayes.

**Treasurer's Report**

The April 2024 treasurer's report was distributed to Trustees the day of the meeting. Bodewes reviewed the April 2024 treasurer's report and vendor list. Notable revenue: Illinois Funds interest and LIMRiCC insurance rebate. Notable expenditures: Anchor Electric (stairwell lighting), Joseph Woodworking (lobby trim). All other income and expense is of the usual sort.

**April 2024 Treasurer's Report**

Library Operating Fund #920	\$1,347,279.37
Graham Trust Fund #925	\$294,596.43
Building Maintenance Fund #930	\$190,543.58
Capital Fund #970	\$117,955.98
Timber Trails Fund #950	\$76,804.79
Debt Retirement Fund #940	\$175,975.69
April 2024 Vendor List	\$143,508.83

**MOTION: April 2024 Treasurer's Report**

Foster moved to approve the April 2024 treasurer's report and vendor list; Montgomery seconded the motion.

**Roll Call:**

Baker AYE

Carroll AYE

Fahrenbach AYE

Foster AYE

Fuelleman AYE

Kartsounes AYE

Montgomery AYE

All approved.

**Librarian's Report**

- **Non-Resident Cards** are discussed later on the agenda.
- **The Summer Newsletter** has been delivered to resident homes this week. Once again it is full of programs, news, and summer reading club activities. Summer Reading visits have begun in local schools and the themes of the summer are “Adventure Begins at Your Library” and “Read, Renew, Repeat.”
- **2025 Election for Library Board of Trustees.** The Village Caucus has begun the process of preparing for the 2025 election in which the Library will have three open seats; Precincts 3 and 6, as well as the at-large seat will be available. Recommendations for possible candidates should be sent to Bodewes as soon as possible to be forwarded to caucus leadership. Recruitment for these positions has already begun.
- **Outreach.** Spring and Summer offer the Library several opportunities for community outreach. This month we have partnered with the WS Historical Society as a primary ticket sale location for the very successful 2024 House Walk. Also in May, Youth Services staff will visit all of our local schools to promote summer programs. We will also have representatives at the French Market this June to promote Summer Reading. As always, we'll be participating in Gathering on the Green on June 21.
- **Statistics and Departmental Reports** were presented.

**Visitors/Public Comment:** None.

**Communications:** None.

**Committees:**

**Building and Grounds**

Montgomery reported.

- The annual roof inspection was conducted; all roofs were found to be in good condition. Debris was cleared from gutters and roof areas as needed.
- The annual Lupfer grounds walkthrough was conducted. Work includes turf rejuvenation and repair (Chestnut parkway damage), and installation of two replacement shrubs at property's northeast corner.
- Spring sprinkler service was completed.

Montgomery called for a meeting of the Building and Grounds Committee on June 25 at 6:15 p.m., immediately preceding the regular meeting, to discuss potential future projects.

**New Business**

**Review of Non-Resident Card Cost**

The Thomas Ford Library offers library service to residents of surrounding communities without libraries. The Illinois State Library requires that the cost of a non-resident card be figured annually. Predicated on the average household support of the Library by residents, it is recommended that the cost of a non-resident card increase to \$400.000 from the current cost of \$390.00.

**MOTION:** Carroll moved that the cost of a non-resident card purchased at the Thomas Ford Memorial Library increase to \$400.00 for the year beginning June 1, 2024 and ending May 31, 2025. Baker seconded the motion. All approved.

**Timber Trails Fund Policy Review**

Bodewes presented for review the Timber Trails Fund Policy (TFML Policy No. 21). No changes were recommended.

**MOTION:** Foster moved to approve as presented the Timber Trails Fund Policy. Carroll seconded the motion.

**Roll Call:**

Baker AYE

Carroll AYE

Fahrenbach AYE

Foster AYE

Fuelleman AYE

Kartsounes AYE

Montgomery AYE

All approved.

There being no other business, Carroll moved to adjourn at 7:35 p.m.; Foster seconded the motion. All ayes.

**The next regular meeting of the Board of Trustees will be held on Tuesday, June 25, 2024.**

Respectfully submitted,

Kathleen Lewandowski  
Recording Secretary